

## Master of Fine Arts in Writing

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### International Students: How do I get my I-20?

#### Step 1 – Submit Copy of Passport

We will use information on your passport to process your immigration sponsorship paperwork, so please send a copy of your passport's ID photo page by fax or scan to the International Programs Office.

Scan: [intlprograms@pacificu.edu](mailto:intlprograms@pacificu.edu)

Fax: 1-503-352-2970

#### Step 2 – Submit Proof of Financial Resources

Before Pacific can issue you an I-20, we need to receive proof that you have the financial resources to pay for your first year of study. This will include the cost of tuition, housing & food, books & equipment, and insurance. You can find this information on a form we will send you called a *Financial Affidavit*. We will need to receive the completed *Financial Affidavit* form and documents showing your financial resources before we can issue you an I-20.

#### Step 3 – Pacific Creates and Ships I-20

After you have sent in a copy of your passport and proven your financial resources, we will send your I-20 to you at the address you list on the *Financial Affidavit*.

#### Step 4 – Pay \$200 Fee and Print Receipt

Once you receive your I-20, you will use information from it to pay a \$200 U.S. government fee, also known as a SEVIS I-901 fee. This fee is imposed and collected by the U.S. federal government to cover the cost of SEVIS, a database used to manage all international students in the U.S. You can learn more about this fee and pay it online at the following Web site:

<https://www.fmjfee.com/>

When paying this fee, you will be able to print out a payment receipt. This document is very important, and you may need to show it when crossing the border into the United States. Please keep your receipt in a safe place.

#### Additional Step – Apply for Student Visa Sticker (non-Canadian citizens only)

If you are a citizen of any country other than Canada, you will need to apply for a student visa sticker to be placed in your passport. This includes landed immigrants of Canada. See the website for the U.S. embassy or consulate in the country where you are residing for instructions on how to apply for a non-immigrant visa (F-1 student type).

#### Questions?

Call or e-mail International Programs at 503-352-1600 or [intlprograms@pacificu.edu](mailto:intlprograms@pacificu.edu)