



# College of Education

Forest Grove - Eugene

2043 College Way  
Forest Grove, OR 97116  
503-352-1437  
[coe.pacificu.edu](http://coe.pacificu.edu)

**TRANSFORMING EDUCATION THROUGH COMMUNITIES OF LEARNERS**

- Promoting cultural competence
- Creating student-centered classrooms
- Enhancing learning through technology

**PACIFIC UNIVERSITY OREGON  
COLLEGE OF EDUCATION  
APPLICATION REQUIREMENTS**

**Basic Admission Requirements for all graduate programs:**

- **Minimum 2.75 GPA in undergraduate work or 3.00 minimum GPA in at least 8 hours of graduate study.**
- **Completed application form**
- **TSPC character questions**
- **Official transcripts** from all colleges/universities attended
- **Three letters of evaluation (forms enclosed)**, one from each of the following (Advanced Program candidates see below)
  - Someone who has observed you working with youth
  - A professor who had you as a student
  - An employer or supervisor
- **Resume** highlighting work history and experience working with children/youth
- **Essay** (by program, see below)
- **\$35 application fee** (waived for Pacific University graduates)

**Other Admission Requirements by program:**

**MAT Fifth Year and MAT Flex**

- Two page essay on an educational topic or issue of your choice
- Evidence of a passing test score on a basic skills test (CBEST or PRAXIS I or West-B)
- Evidence of a passing test score on the ORELA MSE I & II (elementary candidates)
- Evidence of a passing test score on the PRAXIS II (secondary candidates)

**Special Education**

- Essay addressing personal and professional goals as a special educator
- Evidence of a passing test score on a basic skills test (CBEST, PRAXIS I or West-B)
- Copy of current teaching license (if applicable)

**MED Advanced Programs**

- Essay addressing an aspect of teaching on which you wish to concentrate on in a professional development program
- Two letters of evaluation from school administrators, evaluators, or peer teachers addressing the applicant's professional teaching abilities, relationships with students and staff, and attitudes about improvement of teaching
- Copy of current teaching license

**Master of Arts in Education**

- Two page essay on an educational topic or issue of your choice.

ALL APPLICATION MATERIAL MUST BE SENT TO:

Pacific University Oregon  
College of Education Admissions  
2043 College Way  
Forest Grove, OR 97116

Type or print clearly.

PACIFIC UNIVERSITY OREGON  
COLLEGE OF EDUCATION  
APPLICATION FOR ADMISSION

Name \_\_\_\_\_  
Last First Middle Preferred Name

Names that may appear on transcripts (if different) \_\_\_\_\_

Permanent Address \_\_\_\_\_  
Street Apartment Number

City State Zip Code/Postal Code Country

( ) ( )  
Home Telephone Cell Telephone E-mail address

Current Address (Until date: \_\_\_\_\_ )  
Street Apartment Number

City State Zip Code/Postal Code Country

( ) ( )  
Home Telephone Cell Telephone E-mail address

**PERSONAL DATA**

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Place of Birth (Country) \_\_\_\_\_ Legal State of Residence \_\_\_\_\_

Are you a citizen of the United States?  Yes  No

If no\*, of which country are you a citizen? \_\_\_\_\_

Have you attended Pacific before?  No  Yes When? \_\_\_\_\_

Have you ever been dismissed from any school or college?  No  Yes

*If yes, please explain on a separate sheet.*

Are you now, or have you ever been certified to teach?  No  Yes

*If yes: Type of license: \_\_\_\_\_ State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_*

How did you first hear of Pacific University? \_\_\_\_\_

Who or what influenced you to apply? \_\_\_\_\_

Are you completing a Free Application for Federal Student Aid?  No  Yes When? \_\_\_\_\_

If you are fluent in a foreign language, please list that language(s). \_\_\_\_\_

**\*NON-CITIZENS**

What type of visa do you currently hold? \_\_\_\_\_

(Students holding an immigrant/resident visa should include a copy of their visa card with the application.)

Test of English as a Foreign Language (TOEFL) Date \_\_\_\_\_ Score \_\_\_\_\_

(Official TOEFL score required – minimum paper test score 600, minimum computer test score 105.)

## ACADEMIC INFORMATION

High School Information

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High School Name

City

State

Year of Graduation

### College/University Information:

List all colleges/universities attended (even if for only one course) during and after high school. **You are responsible for submitting official transcripts for each college or university attended. Include official AP and CLEP scores, if appropriate.** As part of the application review, the admissions committee evaluates your academic achievement through the comparison of credit load per semester and employment while taking courses. Write a brief (one page only) history of employment while taking courses.

From Mo/Yr	To Mo/Yr	Name of College or University	City, State	Degree Earned/Major	Date Awarded	Date Transcript Requested

### TEST SCORES

Test	Date Taken	Date to be taken	Score
CBEST, PRAXIS 1 or West-B			
MSAT or ORELA			
PRAXIS Subject Area Assessment			

### ACTIVITIES

List the principal activities (college or community) in which you have participated. Indicate any leadership positions held. You may also list special interests.

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### WORK EXPERIENCE

Include a resume detailing your work history and experience working with children or young people.

### AWARDS

List any awards, honors or scholarships received.

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### LETTERS OF EVALUATION

List the name and address of each individual from whom you have requested a letter of evaluation.

Name	Address	Telephone	Occupation
Name	Address	Telephone	Occupation
Name	Address	Telephone	Occupation

## PROGRAM OF INTEREST

Check only ONE:

- 5<sup>th</sup> Year Master of Arts in Teaching
- MAT Flex

- Forest Grove
- Eugene

### Authorization Level:

- Early Childhood/Elementary
- Elementary/Middle School
- Middle School/High School

If middle school or high school authorization level, mark one endorsement area:

- Art
- Business
- Drama
- Health
- Language Arts

- Mathematics
- Music
- Physical Education
- Social Studies

### Foreign Language

- French
- German
- Japanese
- Russian
- Spanish

### Sciences

- Biology
- Chemistry
- Integrated Science
- Physics

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### Special Education

- MAT initial license
- SPED endorsement
- I would like to be considered for an internship.

- Forest Grove
- Eugene

### Authorization Level:

- Early Childhood/Elementary
- Middle School/High School

- 
- MED/Advanced Programs\*

- Forest Grove
- Eugene

### Authorization Level:

- Early Childhood/Elementary
- Elementary/Middle School
- Middle School/High School

Please indicate endorsement area:

- Art
- Business
- Drama
- Health
- Language Arts

- Mathematics
- Music
- Physical Education
- Social Studies

### Foreign Language

- French
- German
- Japanese
- Russian
- Spanish

### Sciences

- Biology
- Chemistry
- Integrated Science
- Physics

- 
- Master of Arts in Education/ Curriculum Studies\*\*

- Forest Grove
- Eugene

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\*For teachers with a basic or initial license who wish to pursue their Standard or Continuing License and Master's degree.

\*\*Non-licensure program.

## TSPC CHARACTER QUESTIONS

To Establish Fitness as an Educator. Required by OAR 584-36-060

Each applicant must establish his or her fitness to serve as an educator and must answer “yes” or “no” to the questions below. Any “yes” answer must be explained fully. If “yes” is answered to #8, a certified true copy of the court record must accompany the application. **This questionnaire must be completed and returned with your application.**

1.  Yes  No      Have you ever left any educational or school-related employment, voluntarily or involuntarily, while the subject of an inquiry, review or investigation of alleged misconduct or alleged violation of professional standards of conduct or when you had reason to believe such investigation was imminent?
2.  Yes  No      Are you currently the subject of an inquiry, review or investigation for alleged misconduct or alleged violation of professional standards of conduct?
3.  Yes  No      Have you ever failed to complete a contract for educational services in any educational or school-related position, or for any alleged misconduct or alleged violation of professional standards of conduct been placed on leave by your employer or left such employment prior to the end of the contract term?
4.  Yes  No      Have you ever been denied a professional certificate, credential or license (of any kind) revoked or suspended or have you been placed on probationary status for any alleged misconduct or alleged violation of professional standards of conduct?
5.  Yes  No      Have you ever been denied a professional license for which you applied or granted a professional license on a conditional or probationary status for any alleged misconduct or alleged violation of professional standards of conduct?
6.  Yes  No      Have you ever surrendered a professional license of any kind before its expiration?
7.  Yes  No      Have you ever been disciplined by any public agency responsible for licensure of any kind, including, but not limited to educational licensure?
8.  Yes  No      Have you ever been convicted or been granted conditional discharge by any court for: (a) any felony; (b) misdemeanor; or (c) any major traffic violation, such as: driving under the influence of intoxicants or drugs; reckless driving, fleeing from or attempting to elude an officer; driving while your license is suspended, revoked or used in violation of any license restriction; or failure to perform the duties of a driver or witness at an accident?
9.  Yes  No      Have you ever been arrested or cited for any offense listed in question (8) above which is still pending in the court?
10.  Yes  No      Have you ever entered a plea of guilty or No Contest relative to any charge for an offense listed in question 8?
11.  Yes  No      Have you ever had any civil judgment or other court order entered against you resulting from abuse, assault, battery, harassment, intimidation, neglect, stalking, or other threatening behavior toward other persons?

## READ AND SIGN

The materials in this application are true and correct to the best of my knowledge. The falsification of any part of this application is grounds for dismissal. I understand that this application becomes the property of Pacific University and is not returnable. I also understand that this application becomes part of the College of Education file and is accessible to faculty, staff, and members of the Admissions Committee.

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Applicant's Signature

Date

**PACIFIC UNIVERSITY OREGON  
COLLEGE OF EDUCATION  
APPLICANT EVALUATION FORM**

Name of Applicant \_\_\_\_\_  
Last
First
Middle

**To the evaluator:** The person named above is applying to the College of Education at Pacific University and has requested that your evaluation be included as part of the information on which we will base our admission decision. You can assist us in our evaluation of this applicant by responding frankly to the questions on this form. If you do not know the applicant well, return the form to the applicant so that it may be given to another evaluator.

The U.S. Family Educational Rights and Privacy Act of 1974 (FERPA) requires that permanent files be open to successful applicants who then enroll in a college or university. To comply with FERPA and to ensure a candid response from evaluators, the Office of Admission will remove from the applicant's file the completed letters of evaluation of all successful applicants prior to the student entering Pacific University. Thus, your comments will not reach the applicant.

The admission procedure of the College of Education requires the applicant to gather three letters of evaluation (and other documents) and submit a complete set of documents with the application. The advantage of this system is that the applicant knows the application is complete when submitted. **Complete this form, place it in the envelope provided by the applicant, seal the envelope, and sign it across the seal. Return it to the applicant, who will forward it, unopened, to the College of Education.**  
 Thank you for your assistance.

1. Mark an "X" under the number that best represents your appraisal of the applicant and comment on these ratings in section 4, "Further Comments and Evaluation."

	Poor		Below Average		Average		Good		Truly Outstanding		Unknown
	1	2	3	4	5	6	7	8	9	10	0
<b>Academic Ratings</b>											
Intellectual ability											
Motivation											
Written Communication											
Oral Communication											
<b>Character Ratings</b>											
Concern for others											
Emotional stability											
Independence											
Industry											
Initiative											
Interpersonal Skills											
Leadership											
Receptive to Constructive Criticism											
Reaction to setbacks											
Reliability											
Self-Confidence											
Self-Discipline											
Warmth of personality											

~~OVER~~

2. Explanation of any unusual circumstances \_\_\_\_\_

3. Significant school and community activities, special interests, and abilities \_\_\_\_\_

4. Comments and recommendations, including specific evaluation of the applicant's suitability for the teaching profession.

5. Applicant's area of greatest strength \_\_\_\_\_

6. Applicant's area of weakness \_\_\_\_\_

7. Overall estimate of success in a graduate level teacher education program:

- Excellent
- Above Average
- Average
- May encounter some difficulty
- Poor

Signature of Evaluator \_\_\_\_\_ Date \_\_\_\_\_

**Print** name/title \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail \_\_\_\_\_

Relationship to the applicant \_\_\_\_\_ How long have you known the applicant? \_\_\_\_\_

**College of Education  
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Address \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail \_\_\_\_\_

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**Print** name/title \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail \_\_\_\_\_

Relationship to the applicant \_\_\_\_\_ How long have you known the applicant? \_\_\_\_\_

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**COLLEGE OF EDUCATION  
OPTIONAL INFORMATION**

**Items below do not have any bearing on admission decision  
and are used for statistical purposes only.**

**NAME (optional)** \_\_\_\_\_

**SEX**             Male                       Female

**MARITAL STATUS**         Single         Married         Other

**RACE/ETHNICITY** (check one)

- African American
- American Indian or Alaskan Native
- Asian
- Hispanic/Latino
- Native Hawaiian or Other Pacific Islander
- White (non-Hispanic)
- Other \_\_\_\_\_

*The mission of Pacific University's College of Education  
is to prepare aspiring and practicing educators  
and school health professionals to promote and nurture learners'  
intellectual, ethical, social, and emotional growth within  
a learning community that embraces equity and diversity.*

Pacific University Oregon is an  
Affirmative Action Equal Opportunity Institution